



## **APASP Task Force Meeting**

Thursday, August 3, 2017 | 10:00 a.m.-Noon | UC #330-331

### **MEETING AGENDA**

1. Approval of 7.27.17 Meeting Minutes – 10:00-10:05 a.m.
2. Metrics Sub-Committee – 10:05-10:25 a.m.
  - a. Action Items
    - i. Units of Analysis
    - ii. Proposal: Modification to APASP Data Timeline:
      - Task Force votes on final Units of Analysis next week – August 3<sup>rd</sup>
      - All reporting definitions are finalized by August 10<sup>th</sup>
      - All reports are updated and finalized by August 24<sup>th</sup>
      - Individual unit of analysis templates are finalized by September 1<sup>st</sup>
    - iii. Proposal: SCH (Student Credit Hour) is any credit taught at the undergraduate or graduate level that can be assigned to an instructor within a major no matter the funding source
    - iv. Proposal: Merge Administrative Services associated with majors/programs into the major/program report
  - b. Information Items
    - i. Definitions:
      - Interdisciplinary Programs – programs that share student credit hours with other programs across campus where the productivity is primarily measured by contribution to general education and number of majors/minors/certificates
      - Instructional FTE – the total time instructors (tenure-able, non-tenure-able, Teaching Assistants) in a program dedicate to instruction regardless of funding source.
      - Teaching Assistant – graduate students paid to perform instruction or academic support for the program
      - Research Assistant – graduate students paid to support faculty research in the program
    - ii. Additional discussion regarding problems with the instructional FTEs that we are getting feedback on in terms of department data
    - iii. Consider possibly adding to data collected on all programs the following non-centralized data to be verified by Dean's:

- Number of faculty (TT,NTT, TAs, sabbatical/backfill), faculty teaching 1.0 load, CH/enrollment, # of TAs, # of RAs, teaching reductions (chairs/directors).
3. Criteria Sub-Committee – 10:25-10:45 a.m.
    - a. Action Items
      - i. Rubric Scoring Scale
      - ii. Deans/Directors Input
    - b. Information Items
      - i. Criteria/Metrics Revisions
      - ii. Ranking Categories
  4. Framework Sub-Committee – 10:45-11:05 a.m.
    - a. Action Items
      - i. Proposal re. Executive Input
    - b. Information Items
      - i. Procedure for APASP Scoring
      - ii. Fall Review Considerations
      - iii. APASP Terminology
  5. Communications Sub-Committee – 11:05-11:15 a.m.
    - a. Action Items
      - i. None
    - b. Information Items
      - i. Timeline for website and the questions it brings up
  6. New Business
  7. Adjourn Upon Completion of Business

### **SUMMER MEETING SCHEDULE**

- Thursday, August 10 – 10:00 a.m.-noon in UC #330-331
- Thursday, August 17 – 10:00 a.m.-noon in UC #330-331
- Thursday, August 24 – 10:00 a.m.-noon in UC #330-331